## HEARST television inc

## RECEIVABLES CREDIT/DEBIT MEMO FORM

Note: Complete this form electronically and use the drop down menus when provided.

Today's Date: Station: Sales Region:		Drop Down Drop Down						
Agency:		-						
Advertiser:		_						
Invoice #	967570	Net Invoice Amount						
Invoice Date		Amount Paid						
		Adjustment to Gross Billing	\$	50.00				
		Adjustment to Net Billing	\$	42.50				
AE Name:		Meredith Thompson						
SM Name:		Tony Kim						
Reason for DEBIT/CRI	EDIT:	POLITICAL RATE ADJUSTMENT		Drop Down				
, , , , , , , , , , , , , , , , , , , ,		(Field Required - must use drop down list)		_				
EXPLANATION (Please explain in detail): LUR for the w/o 10/22								
Sun 5am news 5a-6a =2x @ \$60 Lur L3 \$35 total rebate \$50								
	11 to you design							
Revised invoice requi	red?							
REQUIRED APPROVA	LS:							
Local AE LSM	Local Sales Region Local Sales Region	(Web & Mobile when applicable) (Web & Mobile when applicable)						
NSM	National Sales Region	(Web & Mobile when applicable)						
DSM	Digital Sales Region Web & Mobile optional/station's discretion							
GSM	All debits/credits	except Retrans & Non Sales region						
Regl Controller	All debits/credits							
Form with all required approvals emailed to Regional C&C Manager								
Input to Wide Orbit on: by								

Updated 03/15/12

Form Effective Date: February 22, 2012

## **HEARST** television inc

## RECEIVABLES CREDIT/DEBIT MEMO FORM

1	Note: Complete this form elec	tronically and use the drop down menus w	vhen provided.			
Today's Date:		Oct 23,2012				
Station:		KMBC Drop Down				
Sales Region:		NATIONAL	Drop Down			
	,					
Agency:		Strategic Media Placement				
Advertiser:		Akin/R/Senate				
Invoice #	962808-1	Net Invoice Amount				
Invoice Date		Amount Paid				
		an abhabana madana				
		Adjustment to Gross Billing _ \$	5	120.00		
		Adjustment to Net Billing _\$	5	102.00		
AE Name:	Mei	redith Thompson				
SM Name:		Tony Kim				
Reason for DEBIT,	/CDEDIT	DOLLTICAL DATE ADJUSTS AFAIT		22		
Reason for DEBIT,		POLITICAL RATE ADJUSTMENT (Field Required - must use drop down list)		Drop Down		
		(Field Required - Must use drop down list)				
	ease explain in detail):					
LUR for the w/o 1						
First news 6a M-I	- 6a-7a =2x @ \$400 Lur L3 \$34	40 total rebate \$120Gross/ \$102 net				
**						
Revised invoice re	oguirod?					
Revised invoice re	<u></u>					
REQUIRED APPRO	VALS:					
Local AE LSM	Local Sales Region	(Web & Mobile when applicable)				
NSM	Local Sales Region National Sales Region	(Web & Mobile when applicable) (Web & Mobile when applicable)				
DSM	Digital Sales Region	Web & Mobile optional/station's discre	ation			
GSM	All debits/credits	except Retrans & Non Sales region	20011			
Regl Controller	All debits/credits	except hetrans a non sales region				
Form with all requ	uired approvals emailed to Reg	gional C&C Manager				
Inpu	t to Wide Orbit on:	by				

Updated 03/15/12

Form Effective Date: February 22, 2012